

# AGREEMENT SURVIVOR BENEFIT GUIDE

General Benefit Information for Agreement Employees	Email: <a href="mailto:survivorbenefits@up.com">survivorbenefits@up.com</a> External TRM Ticket system: <a href="http://www.up.com">www.up.com</a> – Click “Employees” then “Retirees and Families Site” and lastly “Submit a Ticket to Workforce Resources to Report the Death of a Union Pacific Employee or Beneficiary”
Medical	<u>National Plan</u> United Health Care: 1-800-842-5252 Aetna: 1-800-842-4044 Highmark Blue Cross Blue Shield: 1-866-267-3320  <u>Iron Road Healthcare</u> UPREHS: 1-800-547-0421  If family members have coverage under the employee’s plan, medical, dental, and vision coverage will continue for four (4) months following the month in which death occurred. Thereafter, a qualified beneficiary can elect COBRA coverage for medical, dental, and vision benefits. A letter will be sent from the National Plan (Railroad Enrollment Services) will provide rate and payment information).
Dental	Aetna Dental Plan: 1-877-277-3368
Vision	EyeMed Vision Care: 1-855-212-6003
Life Insurance	<u>National Plans</u> Met Life: 1-800-310-7770, Option 1  <u>UP Voluntary Plan (if applicable)</u> Met Life: 1-866-659-1377  Information can be found on pay check stub as to whether an employee has been paying into MetLife for the Optional/Voluntary Life plan.  <i>Required information:</i> date of birth, Social Security number, date of death, death certificate
Agreement 401(k) [if applicable]	Workforce Resources Service Center: <a href="mailto:survivorbenefits@up.com">survivorbenefits@up.com</a>
Stock Awards/Employee Stock Purchase Program [if applicable]	E*TRADE: 1-800-838-0908 Union Pacific’s equity compensation team will receive notification of the employee’s passing and send a separate communication of required tasks to claim any stock awards issued to the employee.
Employee Assistance Program	1-800-779-1212 - Available to spouses and dependents
Railroad Retirement Board	Spouses, minor children and other dependents may be eligible for survivor and/or burial benefits. Contact your local RRB office for assistance. This number can be found in the phonebook under Government Listing, online at <a href="http://www.rrb.gov">www.rrb.gov</a> , or call 1-877-772-5772.  <i>Required information:</i> copies of birth certificate for employee and all survivors*, certificate of marriage*, death certificate*, and Social Security card. (*Must be raised seal original copy – RRB will return original documents).
Vacation and Payroll	Verification of employee’s death and estate beneficiary are required by Banking Operations before any unpaid compensation, remaining vacation for current year or vacation credit for subsequent year, if earned, will be paid to anyone. Beneficiary verification forms must be completed, notarized and returned to Banking operations before funds will be released. You will receive remaining vacation within 7 days.
Friend-to-Friend Network	<b>Online Applications</b> , <a href="https://www.up.com/employee/upec/friends/index.htm">https://www.up.com/employee/upec/friends/index.htm</a> , for assistance can be submitted for any Union Pacific employee, retiree or family (spouse or child) who has suffered a medical or dwelling related emergency.
John Edgar Thomson Foundation	Email: <a href="mailto:sethomson@aol.com">sethomson@aol.com</a> Phone: 1-800-888-1278 Website: <a href="http://www.jethomsonfoundation.com/">http://www.jethomsonfoundation.com/</a>  The purpose of the John Edgar Thomson Foundation is to assist daughters of railroad employees who die while in the employ of any railroad in the United States. The Foundation provides limited financial aid through monthly allowances and subsidies for eye examinations, dental care, and certain other health and recreational needs. High school graduates receive monetary gifts to help with extra costs. This supplement to family income is to be used in its entirety for the benefit of the daughters. Whatever grant is accorded, however, usually serves to benefit all members of the family.
Personal Effects	Contact the employee’s supervisor to get personal items from a locker, desk, etc.

*This guide is intended for reference only and may not be an all inclusive list in every situation*